

AVOIDING THE SEVEN DEADLY SPEAKER MISTAKES

**Hands-on exercises to develop an upcoming
presentation or improve a current one**

1. Plan three ways that you can make your material interesting for your audience.

2. List the name of three speakers that you admire. Write down what you can learn from them.

3. Describe how you calm your nerves before a presentation.

4. List two ways you can avoid gluttony in your presentation.

5. Apply the 75% rule to your presentation planning.

6. Think of a recent presentation where you encountered a problem. How did you handle it?

7. Look over an upcoming presentation. Practice presenting it while focusing entirely on the audience.
